

ATTACHMENT I

Council on Domestic Violence and Sexual Assault Community Based Primary Prevention Programs Grant RFP Scoring/Reviewing Criteria

Applicant: _____

Reviewer's Name: _____ Date: _____

1 = inadequate 2 = weak 3 = adequate 4 = good 5 = outstanding

Application is COMPLETE -NOT SCORED

All requirements for a complete application are submitted including the required attachments for the narrative section and the required new program information (applicants who are not presently grantees of CDVSA victim service programs).

☐ Yes

☐ No

Project Abstract - 10 points

Provides an **overview** of primary prevention projects currently being implemented and proposes comprehensive prevention goals anticipated through this award and project evaluation.

score 1 2 3 4 5

☐ Yes ☐ No Comments:

Project Narrative - 20 points

score 1 2 3 4 5

All programs need to include the following:

1. Addresses the priority as identified in RFP.

☐ Yes ☐ No Comments:

2. Describes the community needs assessment or process that is/has been used to guide community based prevention efforts including includes risk and protective factors identified through the assessment.

☐ Yes ☐ No Comments:

3. Describes communities to be served
Provides a description of the current prevention resources and programming being implemented including the populations and settings currently being reached.
☐ Yes ☐ No Comments:

4. How funds will be used:
Fully describes how new programming will compliment and expand upon existing primary prevention efforts. Includes at least one other setting and population to be addressed.
☐ Yes ☐ No Comments:

5. Experience with Coalition Building and Primary Prevention:
Description includes the applicants experience with **coalition building** for primary prevention including: implementation and evaluation of plans, partnerships and experience with implementation and evaluation across the social ecology.
☐ Yes ☐ No Comments:

6. Existing or prospective staff:
Description of the proposed prevention staff's specific experience with primary prevention.
☐ Yes ☐ No Comments: MANDATORY-narratives without this component will not be considered.

7. Explain your agency and partners experience with primary prevention.
☐ Yes ☐ No Comments:

Required Narrative Attachments - 15 points

score **1** **2** **3** **4** **5**

All applicants need to include the following:

1. Community plan for prevention.
☐ Yes ☐ No Comments:

2. Current evaluation plan for existing primary prevention projects.
☐ Yes ☐ No Comments:

3. Prevention partner list.

☐ Yes ☐ No Comments:

4. Community prevention coalition MOU's with agency commitments; names and signatures.

☐ Yes ☐ No Comments:

5. Proposed Staff Resume(s)

☐ Yes ☐ No Comments:

Goals and Objectives – 25 points

score **1 2 3 4 5**

All programs need to include the following:

1. Fits within range of programming as listed in RFP I.1.Statement of Purpose.

☐ Yes ☐ No Comments:

2. Identifies the area of focus to be addressed through the prevention projects implementation.

☐ Yes ☐ No Comments:

3. Clearly provides a basis for evaluating the project. The goals and objectives section clearly identifies the long-term change(s) that is/are being worked toward and describes the short-term/measurable changes that will occur by the end of the funding cycle.

☐ Yes ☐ No Comments:

4. Clearly expresses how the project expands existing primary prevention efforts to work comprehensively across the social ecology.

☐ Yes ☐ No Comments:

5. Clearly provides how the short term objectives fit with the longer term prevention plan or direction and how this will create change with individuals, communities, systems, and/or with high level prevention capacity.

☐ Yes ☐ No Comments:

Budget Detail – 15 pointsscore **1 2 3 4 5**

1. Reflects funds requested only for proposed project and activities.

☐ Yes ☐ No Comments:

2. Accuracy and completeness of budget form.

☐ Yes ☐ No Comments:

Budget Narrative - 15 pointsscore **1 2 3 4 5**

1. Narrative accurately reflects amounts on Budget.

☐ Yes ☐ No Comments:

2. Budget narrative fully describes specific costs as outlined in project budget and provides a basis to judge the reasonableness of cost figures.

☐ Yes ☐ No Comments:

3. Administrative costs do not exceed 15%.

☐ Yes ☐ No Comments: